Dear Exhibitor

Thanks for your participation in the Third International Conference on Electronic Warfare in India – EWCI 2014 during 17-20 Feb 2014. The Exhibition will be inaugurated on 18 Feb 2014 and continues to the closing hours on 20 Feb 2014.

This Manual is prepared to simplify your preparations for fruitful participation in this prestigious international event. Please study the contents carefully and observe all the deadlines. Please return all Forms / Order Forms duly filled-in before the specified dates to avoid last-minute hassles. We cannot guarantee the provision of services required, if Order Forms are returned later than the specified dates.

Yours sincerely,

Conference Co-ordinator
EWCI 2014
AOC India Chapter, Bangalore, India
GENERAL INFORMATION

EWCI 2014 Exhibition
Open during 18 to 20 February 2014 (3 Days) at National Science Seminar Complex, Indian Institute of Science (IISc) Bangalore, India accompanying the Conference Sessions at the same Venue and Dates.

Opening Hours:
February 18 & 19, 2014 9.00 a.m - 6.00 p.m
February 20, 2014 9.00 a.m - 4.00 p.m

Visitors Information
The Exhibition will be open to Delegates of the Conference and Business Visitors only. Admission is free. All visitors must register at the Exhibition Venue and wear Badge during the Exhibition. Visitor registration will be done on production of Visitor’s Pass provided by the EWCI 2014 Organisers or the participating Companies and Organisations. No Exhibitor under the age of 16 will be admitted.

Opening Ceremony
The Opening Ceremony of the Conference and Exhibition will be held on 18 February 2014 during the Inaugural Session at about 9.00 a.m., at JN Tata Auditorium, Indian Institute of Science, Bangalore. All Exhibitors are invited to attend the Opening Ceremony.

Organisation Office
Exhibition Management Office will be located at the National Science Seminar Complex, Indian Institute of Science, Bangalore during the Exhibition. Earlier to that, all Exhibitors are to communicate with the Conference Coordinator, EWCI 2014 at the AOC India Chapter’s office.

Possession / Vacation of Booths
a) Possession of Booth(s) to the Exhibitors will be given on February 17, 2014 at 2.00 p.m. The display setup and decoration of the Booth(s) must be completed by the close of the same day, on 17 February 2014, to be ready for the Opening Ceremony on the next day at 09:00 Hrs.

b) The Exhibitors must vacate the Booth(s) before 6 p.m. on 20 February 2014, to enable the organisers to hand over vacant possession of the hall to the authorities.

c) The organisers shall not be responsible for any loss of exhibits, if the same are not removed after the closure of the exhibition.

Exhibitor Badges
Exhibitor badges will be issued to the Exhibition Booth Manners at the time of Registration on 18 February 2014 at 8.30 a.m., at the Registration Counter set up at the Venue. Only two Exhibitor’s badge per Booth will be issued.

Exhibition Related Movements
a) All exhibitions related materials are to be brought in and out from Main Entrance of National Science Seminar Complex after taking over the possession of the Booths.

b) All the equipment/ materials should be carted in and out of the Venue between 2.00 p.m. on 17 February 2014, and the close of the day. No painting or carpentry work will be allowed inside the Exhibition Hall. All materials should be pre-fabricated at the exhibitor’s premises and only minimal assembly work should be carried out inside the hall, and should be done under strict supervision.

c) Work can be carried out inside the halls only between 9.00 a.m. to 6.00 p.m.
Liability and Insurance

a) The Exhibition Organisers shall make appropriate arrangements for safety of the exhibits. However, the Exhibitors are advised to arrange their own separate insurance cover.

b) The Organisers shall not be responsible for any theft or loss whatsoever or damage to the exhibits during the Exhibition timings, when the exhibitors are supposed to look after their own exhibits by deputing their own representatives.

Official Service Providers

Services like providing Additional Furniture, Audio/Video equipments, Projectors, Computers Posters etc. can be availed on rental basis through M/s Fabricana, Bangalore. Payment and rental negotiations may be made directly with them. Contact details:

FABRICANA
No 30, J C Industrial Layout, Yelachanahalli 2nd Phase
Kanakapura Road, Bangalore – 560 062
Tel: +91 80 2244 6702 and +91 80 2244 5499
Fax: +91 80 26645631
Email: fabricana@vsnl.com
EXHIBITION SITE PLAN

A Typical Booth
COMPLIMENTARY FACILITIES

Complimentary Facilities with the Booth

The following Complimentary facilities for Shell Scheme Booths are included in the Booth Charges:

- Carpeted floor
- Furniture and fixtures – 1 Table, 2 Chairs, Electric Plug Points
- Name Board on Facia
- Free electricity consumption (single-phase, 15 amps only)
- 24-Hour security, cleaning and regular lighting
- Customs-free Import of Exhibits
- Invitation to attend Conference Dinner and Cultural Programme
- Small write-up (of about 25 words) and Address in souvenir for all sponsors
- A full page advertisement in the Souvenir for all the Diamond, Silver and Bronze Sponsors

Meeting Room

Three Glass Rooms conveniently constructed are available at the Exhibition Venue to have short meetings with the visitors. Though this facility is provided free of cost to the Exhibitors, advance booking for the time slot should be made to avail this facility. Time slots will be booked against Form E on first-come first-served basis.

The Glass Rooms are numbered G1, G2 and G3 as shown in the Exhibition Site Plan.
IMPORT OF EXHIBITS

Import of Exhibits

Foreign Exhibitors at EWCI 2014 shall file all documentations meant for Customs in the name of EWCI 2014 and are allowed to import non-consumable goods required for display in the Exhibition without paying any import duty, provided the goods in question are re-exported within a period of six months from the date of import into India, as per the information below.

ATA Carnet

India is a signatory to the ATA Carnet System and import of goods is governed by its rules. All Exhibitors belonging to the Member Countries of ATA Carnet will get ATA Carnet issued from their country’s Chambers of Commerce or any agency authorised to issue Carnet duly certified by the customs. When goods arrive in India, the temporary importation for six months will be allowed on the basis of the ATA Carnet procedure.

The following categories of items will not, however, be covered and the Exhibitors are advised to file separate bills of entry as the temporary imports will be governed by the Government of India’s normal rules.

a) All consumable goods meant for distribution or sale which are not likely to be re-exported.
b) Goods imported through the medium of post.
c) Transit goods.

A separate bill of entry will be required to be filled-in for such consignments and import clearance will be governed by normal rules of the Government of India Customs Rules.

The temporary import of the Exhibits, goods from the countries who are not members of ATA Carnet, will be governed by the following rules:

a) The Exhibitors will be required to produce a guarantee letter from their respective Embassies in India.
b) If the exhibits are not guaranteed by the Embassy, some local Indian company, acceptable to the Collector of Customs, must stand guarantee before a Bank Guarantee can be waived.
c) In case the Exhibitor cannot comply with (a) and (b) above, they will have to produce a bank Guarantee to the tune of 250% of the invoice value of the goods, as per the Customs Rules.

Official freight forward and on-site handling Agent

R.E. Rogers India Pvt. Ltd.
R.E.R House,
2383/1, 11th Main,
15th Cross, ‘E’ Block,
Next to State Bank of Mysore
Sahakara Nagar, Bangalore – 560 092
EPABX: +91 80 42690500 /55
Fax: +91 80 41535881
Email: rerogers@vsnl.com / rerogers@airtelmail.in
ADVERTISEMENTS

Advertisements in the Souvenir

A Multi-colour Souvenir of EWCI 2014 containing information about Conference, Messages from Dignitaries and Directory of Exhibitors will be distributed among the participants in the Conference.

An advertisement in the Souvenir will give additional mileage and attracts visitors to your Booth and their attention to your products. It is a productive investment because visitors refer to the Souvenir for Exhibitors Listing, booth location, conferences programmes and other data during the exhibition. In addition, the Souvenir is used after the Exhibition as well for product source guide.

Advertisements in the Conference Proceedings

The Conference Proceedings hard copy contains all the Technical Papers presented in the EWCI 2014 Conference. This book will be provided to all the Delegates free of cost. It would also be provided to technical libraries and others on demand for a cost. Full colored advertisements are solicited in the Proceedings.

Advertisements Rates

The advertisements tariff for both Souvenir and Proceedings are given in the following table. Full payment, in advance should be made directly (without involving an Ad Agency) to the organisers along with the booking of advertisements, latest by 1 January 2014. Cheque/ DD should be drawn in favour of EWCI 2014 and sent to The Conference Coordinators.

<table>
<thead>
<tr>
<th>Tariff for Advertisements</th>
<th>Indian</th>
<th>Foreign</th>
</tr>
</thead>
<tbody>
<tr>
<td>Back Cover</td>
<td>Rs 50,000</td>
<td>$ 1500</td>
</tr>
<tr>
<td>Inside Front and Back Cover</td>
<td>Rs 40,000</td>
<td>$ 1250</td>
</tr>
<tr>
<td>Special Page</td>
<td>Rs 20,000</td>
<td>$ 700</td>
</tr>
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</table>

Mechanical Data

- Overall size of the page: 28 cms x 21.5 cms
- Size of printed page: 23 cms x 17 cms
- Full page bleed: 29 cms x 22.5 cms
- Printing method: Offset

Advertisement Material

Provide the material in Corel Draw, PSD, EPS and all used fonts open with a minimum resolution of 300 dpi: JPEG, PDF, TIFF with a minimum of 300 dpi or FILM POSITIVES (CMYK) with progressive proof.

Deadlines

For Advertisement booking and providing material: 1 January 2014
FORM A
Exhibitor/Exhibits Details

Souvenir Entries
The Souvenir will be distributed during the Visitors/ Exhibitors/ delegates. Please provide the following information about your company, to be published free-of-charge in alphabetical listing of companies in the Souvenir of EWCI 2014. Entries are subject to editing at the organiser’s discretion.

Booth No: ____________________

Company Name: ____________________________________________________________

Full Address: __________________________________________________________________
              __________________________________________________________________

Telephone No. : ________________________________________________________________

Fax Nos. : ___________________________________________________________________

E-mail: _________________________________________________________________

Contact Person: _____________________________________________________________
              With Designation ______________________________________________________

Products to be displayed in the Exhibition (please give full details of products, if necessary, attach a separate sheet)

1. __________________________________________________________________________
2. __________________________________________________________________________
3. __________________________________________________________________________
4. __________________________________________________________________________

Please give the name(s) of Foreign Collaborators/ Associate Companies, whose products you plan to display at the exhibition, along with product details, Address, Telephone and fax Numbers, Contact Person’s name, logo etc.

1. __________________________________________________________________________
2. __________________________________________________________________________
3. __________________________________________________________________________

In case of a Foreign Exhibitor, please give name(s) of Indian Associates/ Distributors/ Dealers/ Representatives along with Address, Telephone/ Fax Numbers and E-mail address.

1. __________________________________________________________________________
2. __________________________________________________________________________
3. __________________________________________________________________________

Please enclose Brief Company Profile (not more than 100 words)

Signature: __________________ Date: __________________

Designation: __________________ Company’s Stamp: __________________

Deadline: 1 January 2014. Please send email to ewci@aoc-india.org or Fax to +91 80 2528 7813
FORM B
Details for Facia

Please give below (in caps) name of your company, the way you would like to appear, on the Facia of your stand.


FORM C
Exhibitor Badges

Please give names of the representatives who would be attending your Booth for Exhibitor Badges. Only two names per Booth (size of 3 m x 3 m) to be provided.

Exhibitor: ___________________________________   Booth No: ______________________
Exhibitor: ___________________________________   Booth No: ______________________
...

Contact Person: ______________________________   Signature: ______________________

The organisers reserve the right not to issue Exhibitor Badges to those who have no connections to the exhibiting company.

Deadline: 1 January 2014. Please send email to ewci@aoc-india.org or Fax to +91 80 2528 7813
**FORM D**

Order form for Additional Facilities

No. 30, J.C. Industrial Layout, Yelachanahalli 2nd Phase, Kanakapura Road, Bangalore 560 062

Tel: 080 22446702 / 26545499 Fax: 080 26645631 Email ID: fabricana@vsnl.com

<table>
<thead>
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<th>Description of Item</th>
<th>Rate/Unit in INR</th>
<th>Rate/Unit in USD</th>
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<td>FF-11</td>
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<td>350</td>
<td>10</td>
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<td>PLASTIC CHAIRS</td>
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<td>SHOWCASE (1000W X 500D X 2440H)</td>
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<td>FF-26</td>
<td>SHOWCASE (500W X 500D X 2440H)</td>
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<td>FF-27</td>
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<td>FF-29</td>
<td>OCTONORM TABLE (1000W X 500D X 760H)</td>
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<td>FF-30</td>
<td>LOCKABLE TABLE (1000W X 500D X 760H)</td>
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<td>FF-31</td>
<td>INFORMATION CENTRE (1000W X 760D)</td>
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<td>2 TIER COUNTER 1000W X 500D X (1000H, 760)</td>
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<td>FF-34</td>
<td>LOCKABLE DOOR (SYSTEM)</td>
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<td>OCTONORM PANEL 1000W X 2440H</td>
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<td>FF-36</td>
<td>GLASS SHELF</td>
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<td>FF-37</td>
<td>WOODEN SHELVES</td>
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<td>FF-38</td>
<td>HANGAR SET (AKOS)</td>
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<td>SPEAKER PODIUM</td>
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<td>FF-40</td>
<td>LEATHER SEAT BAR STOOL</td>
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<td>CEDAR WOOD BAR STOOL</td>
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<td>FF-43</td>
<td>CONFERENCE TABLE GLASS TOP 2.5' HT 3' DIA</td>
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<td>FF-44</td>
<td>ROUND GLASS TEAPOY 1.5' HT 2' DIA</td>
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<td>CONFERENCE TABLE PLY TOP 2.5 HT 3' DIA</td>
<td>800</td>
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<td>FF-46</td>
<td>MAGAZINE STAND</td>
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<td>Q MANAGER</td>
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<td>SPOT LIGHT</td>
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<td>FF-50</td>
<td>150W METAL LIGHT</td>
<td>250 PER DAY</td>
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<td>FF-51</td>
<td>HALOGEN LIGHT</td>
<td>200 PER DAY</td>
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<td>FF-52</td>
<td>150W METAL LIGHT</td>
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<td>400W METAL LIGHT</td>
<td>400 PER DAY</td>
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<tr>
<td>FF-54</td>
<td>12V 50W HALOGEN LIGHT</td>
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<td>PLUG POINT</td>
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<td>FF-56</td>
<td>PEDESTRAL FAN</td>
<td>300 PER DAY</td>
<td>15 PER DAY</td>
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<td>FF-57</td>
<td>WATER DISPENSER</td>
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<td>FF-58</td>
<td>SINGLE DOOR FRIDGE</td>
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<td>FF-59</td>
<td>DOUBLE DOOR FRIDGE</td>
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<td>FF-60</td>
<td>42&quot; LCD TV WITH STAND</td>
<td>2000 PER DAY</td>
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*Stocks are Subject to Availability

*Dimensions are approximate and are in milimetres

* Colours shown are nearest to original

ORDERS AND PAYMENTS IN FAVOUR OF

M/S FABRICANA, BANGALORE

Orders are to be confirmed on or before Dt ____________

Signature & Company Stamp

Name and Designation

Deadline: 1 Feb 2014. Please send email to Fabricana@vsnl.com or Fax to +91 80 2664 5631
FORM E
For Glass Room Booking

Exhibitor : _______________________________________________________

Booth No. : __________________________________________

Telephone : ___________________________ Fax: ________________________

Contact Person’s Name: __________________________________________

Glass Room required on ________________ (Date), from ___________ Hrs to ___________ Hrs

Maximum of 45 min per Sponsor on two occasions
Deadline: 1 Feb 2014. Please send email to ewci@aoc-india.org or fax to +91 80 2528 7813